

**Hillsborough County Council PTA/PTSA**  
**Local Unit Instructional Person of the Year Award**

Please type or print clearly

Name of Local Unit PTA/PTSA: \_\_\_\_\_ Division (E/M/H) \_\_\_\_\_

Name of Nominated Person: \_\_\_\_\_

**Instructions**

**Eligibility:**

**In order to apply for this award:**

- ❖ Your State and Council dues must be paid.
- ❖ Your Bylaws must be current (must have been updated within the last three (3) years)

**Purpose:** This award is to recognize an outstanding instructional school person (teacher, guidance counselor, media specialist, assistant principal, para-professional) for his or her promotion of the Purpose of PTA. The nominee must have promoted at least one PTA goal. Tell us about their involvement, ideas, planning and extraordinary efforts in PTA.

**Criteria:** The Purpose of the PTA, which can be found on our website ([www.hccptapta.org](http://www.hccptapta.org)) and on the Awards information sheet, should be used as a guideline. The nominee's participation must be based on this school year's activities. We will accept only one nomination per school. One nominee will be selected from each level: Elementary, Middle, and High to receive this award.

To Apply: Complete this application in its entirety. Attach a separate narrative describing why you are nominating the above program. **You are limited to 1 page, front and back, 12pt. font.**

**REMEMBER: DO NOT INCLUDE THE NAME OF THE NOMINEE, SCHOOL OR PTA/PTSA IN YOUR NARRATIVE AS THIS WILL RESULT IN DISQUALIFICATION.**

**THIS FORM MUST BE ATTACHED WITH NARRATIVE. Please include a 3 sentence synopsis of your application and the phonetic pronunciation of recipient's name if applicable.**

_____ Date	_____ Person Completing Application	_____ Contact Number (In case of questions)	_____ President Signature
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**Mail this application with four (4) copies of the narrative  
on or before the 03/20/2017 deadline along with the Awards Master Form to:**

Awards Chair  
HCC PTA/PTSA  
c/o Palm River Elementary School  
805 Maydell Drive  
Tampa, FL 33619  
School Mail Route 5